

BOUNDARY AWARENESS TRAINER POSITION DESCRIPTION

Responsible to: The Kansas West Conference Sexual Ethics Committee

Term: 4 years

Qualifications:

- Complete the Application For Boundary Awareness Trainer and provide the necessary references
- Maintain current certification for Boundary Awareness Training (BAT)
- Attend required trainings and updates for trainers
- Deliver a minimum of one training per year
- Demonstrates effective presentation skills
- Shows ability to handle sensitive issues with appropriate responses

Responsibilities:

- Attend the Training for Trainers
- Participate in annual updates (may be conducted through mailings, email, webcam or live training events)
- If renewing at the end of 4 years, participate in a refresher Train the Trainer course
- Conduct a minimum of one Boundary Awareness Training class per year; train with an experienced co-trainer when conducting the first training class
- Notify the conference office when setting up a Boundary Awareness Training (BAT)
- Prepare handouts as needed (the host church may do that for you)
- Make arrangements for room set-up, access to building, snacks, location of restrooms, etc.
- Make sure all supplies and materials are ready and arrive early to prepare the training site
- Return all paperwork (attendance sheet, forms, evaluations and payments) for BAT classes to the Conference office in a timely manner
- Be aware of adult learning concepts and utilize them within the training session

September 28, 2009