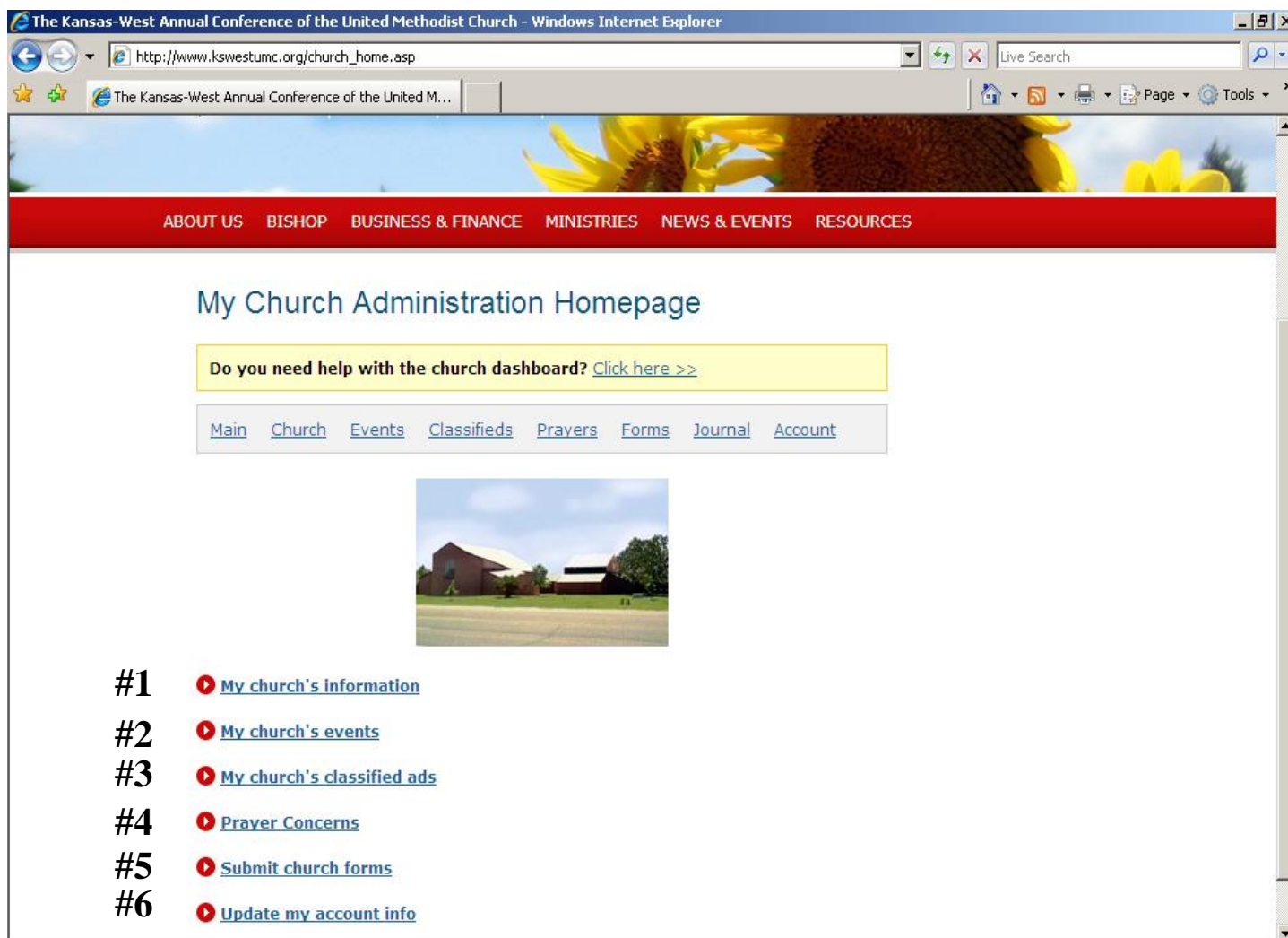


# The Kansas West Annual Conference Local Church Dashboard

We hope that you have had an opportunity to visit the new Kansas West Conference website, [www.kswestumc.org](http://www.kswestumc.org). As part of that redesign, we have created a very powerful part of our website specifically for local churches. We're referring to it as the "Local Church Dashboard." This dashboard allows each church to log in and manage information specific to their church and, in many cases, have it immediately update the conference database and/or website. As a result, time and money are saved, and communications throughout the conference are improved.

## What can churches do in the dashboard?

1. Update your local church information.
2. Add events that your church is hosting.
3. Add any job openings within your local church.
4. Publish prayer concerns within your local church.
5. Submit conference forms.
6. Update your account information (username and password).



The screenshot shows a web browser window titled "The Kansas-West Annual Conference of the United Methodist Church - Windows Internet Explorer". The address bar shows the URL [http://www.kswestumc.org/church\\_home.asp](http://www.kswestumc.org/church_home.asp). The page features a red navigation bar with links: ABOUT US, BISHOP, BUSINESS & FINANCE, MINISTRIES, NEWS & EVENTS, and RESOURCES. Below the navigation bar is a banner image of sunflowers. The main content area is titled "My Church Administration Homepage". A yellow box contains the text "Do you need help with the church dashboard? [Click here >>](#)". Below this is a horizontal menu with links: Main, Church, Events, Classifieds, Prayers, Forms, Journal, and Account. A photograph of a church building is displayed. At the bottom, there is a numbered list of six items, each with a red play button icon and a blue link:

- #1 [My church's information](#)
- #2 [My church's events](#)
- #3 [My church's classified ads](#)
- #4 [Prayer Concerns](#)
- #5 [Submit church forms](#)
- #6 [Update my account info](#)