

2008 CAMP REGISTRATION INSTRUCTIONS & POLICIES

Be sure to copy both sides of this form when making additional copies.

REGISTRATION INSTRUCTIONS:

- **Fill out the forms completely with accurate information.** Incomplete information will slow down the registration process and may result in a camper not getting his/her first-choice camp.
- **Provide a second-choice camp selection.** This speeds up the registration process if a first-choice camp is full or has been cancelled.
- School grades listed refer to the grade for the **fall of 2008. Please select camps for the appropriate grade level.**
- **Registration form MUST be signed by the camper and the parent or legal guardian** for minor children and other applicable cases. **Health form must be signed by the parent or legal guardian.**
- After completing the registration and health forms, **make a copy of both sides** for future reference.
- **Send full payment with forms.**
- **For camps at LAKESIDE (#L300's), registrations and payments must be sent directly to Camp Lakeside, payable to Camp Lakeside, at 300 E. Scott Lake Dr., Scott City, KS 67871.**
- **For camps at HORIZON (#C400's), CCYM CAMPS, TRAVEL CAMPS and Off-Site Camps (#C500'S), registrations and payments must be sent to the conference office, payable to Kansas West Conference, at 9440 E. Boston Suite 110, Wichita, KS 67207.**
- Registrations paid by credit card only may be faxed to the conference office for Horizon Camps and travel camps at 316-684-0044. Send faxed credit card-paid registrations for Lakeside camps to 620-872-3023.
- Registrations will **not** be taken over the phone.

Only registrations **postmarked on or before May 15** are eligible for the “**Early Bird**” discount.

HELPFUL REMINDERS:

- Register early! Some camps fill up quickly.
- Campers/parents are responsible for transportation to and from camp.
- Maps of camp locations are provided in the camp guide. For more detailed directions, call the camp site.
- A **confirmation letter** and **participation agreement** will be mailed after the registration is processed. The letter includes information about what to bring to camp as well as arrival and departure times. **The participation agreement must be brought with the camper to the camp. No one will be admitted to camp without proper forms on file.**
- Visit the camping page on the conference website, ***www.kswestumc.org*** under ***Ministries/Camping Ministries***, to check on the status of camps, download forms and view maps of the camp sites. Information pertaining to Camp Lakeside Camps and facility can be found at ***www.camplakeside.net***. Visit ***www.horizoncenter.org*** for more information about Camp Horizon.

CANCELLED REGISTRATIONS & REQUESTS TO CHANGE CAMPS:

All requests to change camps or to cancel registration are subject to an administrative fee of \$20.

- Full refund minus administrative fee: 15 days or more before camp's start date.
- 50% refund minus administrative fee: 14 days or less before camp's start date.
- No refund for no-shows. Exceptions for illness or injury or for a death in the family only.

If a camp is full or cancelled, the camper will automatically be placed in the second-choice camp. The camper will be notified if the second-choice camp is full or cancelled. A third choice may be given or a full refund will be issued. The administrative fee will not be applied when a camp is full or cancelled.

**VISIT THE CAMPING SECTION OF THE CONFERENCE WEBSITE,
www.kswestumc.org, FOR MORE INFORMATION.**

2008 UNITED METHODIST CAMP REGISTRATION FORM

IMPORTANT: Before completing this form, please read the instructions and policies.

(Be sure to copy both sides of this form when making additional copies.)

For camps at LAKESIDE (#L300's), registrations and payments must be sent directly to Camp Lakeside, payable to Camp Lakeside, at 300 E. Scott Lake Dr., Scott City, KS 67871.

For camps at HORIZON (#C400's), CCYM, TRAVEL CAMPS and Off-Site Camps (#C500's), registrations and payments must be sent to the conference office, payable to Kansas West Conference, at 9440 E. Boston Suite 110, Wichita, KS 67207.

Please complete the following information only if paying by credit card.

Circle type of card: VISA MasterCard Account#: _____

Exp. Date: ____ / ____ / ____ Name of Card Holder: _____

Authorized Signature: _____

This space for office use only.

\$ _____ # _____

INFORMATION MUST BE TYPED OR PRINTED LEGIBLY IN DARK BLUE OR BLACK INK.

1st Choice Camp: # _____ Price: \$ _____ 2nd Choice Camp: # _____ Price: \$ _____
Camp Name: _____ Camp Name: _____

CAMPER'S INFORMATION

First Name: _____ Last Name: _____ Preferred Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ E-mail Address: _____

Camper lives with (circle one): Both Parents Mother Father Other: _____
(Name) (Relationship to Camper)

School Grade for Fall 2008: _____ Birth date: ____ / ____ / ____ Male: _____ Female: _____

Please circle t-shirt size: (adult sizes) S M L XL XXL XXXL XXXXL (youth sizes) YS YM YL

Camper attends church at: _____
(Church Name) (City)

Mother or Legal Guardian's Name: _____ Relationship to camper: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Cell: (____) _____

Father or Legal Guardian's Name: _____ Relationship to camper: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Cell: (____) _____

Other Emergency Contact: _____ Relationship to camper: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Cell: (____) _____

I give permission for _____ to attend camp and participate in its activities.
(camper's first and last name)

(Date)

(parent's or legal guardian's signature—MUST BE SIGNED)

I agree to participate fully in the activities for which I have registered, obeying safety regulations and directions of all camping staff.

(Date)

(camper's signature—MUST BE SIGNED)