



LAY SPEAKER'S ANNUAL REPORT

KANSAS WEST CONFERENCE/THE UNITED METHODIST CHURCH
REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE

Initial Application or Request for Renewal

This report covers the 12-month period from January 1—December 31.
(PLEASE PRINT OR TYPE)

PART 1. DATA ON THE LAY SPEAKER

Name _____ Mr. Mrs. Ms. Name of District _____
What name do you go by? _____ Church _____ UMC
Address _____ Church Address _____
City/State/Zip _____ City/State/Zip _____
Home Phone _____ Work Phone _____ Church Phone _____
Home Email _____ Church Email _____

(Renewal applicants must also complete other side of this form)

PART 2. STATUS OF THE LAY SPEAKER

I am applying to BEGIN as a:

certified lay speaker local church lay speaker

I have have NOT completed the basic training course for lay speakers.

I have have NOT completed an advanced course for lay speakers.

I am applying for RENEWAL as a:

certified lay speaker local church lay speaker

Where and what year did you complete the LAST advanced course you took? _____

What was the TITLE of the LAST advanced course you took?

and LOCATION? _____

PART 3. REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my pastor and my charge conference to begin or renew as a certified lay speaker local church lay speaker (basic)

certified lay speaker but do not wish to speak outside my local church for the ensuing year.

(Date) (signed) _____
(Lay Speaker)

PART 4. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this lay speaker to begin or renew as a certified lay speaker local church lay speaker (basic)

certified lay speaker without recommendation to speak outside local church for the ensuing year.

(Date) (signed) _____
(Pastor)

PART 5. CHARGE CONFERENCE RECOMMENDATION

The charge conference of the _____ (church or charge) recommends that the above lay speaker begin or renew as a

certified lay speaker local church lay speaker certified lay speaker without recommendation to speak outside local church for the ensuing year.

(Date) (signed) _____
(District Superintendent)

PART 6. ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING MINISTRIES

This application to begin or be renewed as a certified lay speaker local church lay speaker certified lay speaker without recommendation to speak

outside local church within the _____ District of the Kansas West Conference is approved disapproved for the ensuing year.

(Date) (signed) _____
(Chair, District Committee on Lay Speaking Ministries)

(Renewal applicants must also complete other side of this form)

Continued on reverse side.

LAY SPEAKER'S ANNUAL REPORT (Continued)

PART 7. MINISTRIES BY THE LAY SPEAKER

During the past year I have participated in these ministry opportunities:

- at my local church (what) _____
- beyond my local church: _____
 - in my district (what) _____
 - in my conference (what) _____
 - in my conference (what) _____
 - in my jurisdiction (what) _____
 - at the general church level (what) _____
- served as CHAIR of committee, boards, task force (what) _____
- served as a volunteer at a community agency (what) _____
- served as a volunteer in a caregiving institution (what) _____
- provided one-on-one caring:
 - at a hospital, at a nursing home, or to a shut-in _____
 - in membership/evangelism visitation _____
 - other: _____
- provided leadership in caring/outreach projects (such as a food pantry, prison ministry, Society of St. Stephen) (what) _____
- taught classes (what, how many) _____
- served as a worship leader in services (how many) _____
- delivered devotional messages (where, how many) _____
- preached in worship services (where, how many) _____

Additional opportunities for leading, caring, and communicating ministries participated in by the lay speaker (describe opportunity and your part in it): _____

PART 8. PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your devotional life; improve your understanding of the Bible; improve your understanding of the United Methodist Church; and improve your skills in leading, caring, and communicating?

PART 9. FEEDBACK BY THE LAY SPEAKER

Do you believe that you have had adequate opportunity for service as a lay speaker this past year? Yes No
(If No, please explain) _____

What additional training or support do you need? _____

Give any recommendations you have for improving the Lay Speaking Ministries in your district or annual conference: _____

THIS CHARGE CONFERENCE REPORT HAS BEEN APPROVED FOR USE WITHING THE DISTRICTS OF THE KANSAS WEST CONFERENCE. NOTICE: After this form is completed and signed by the lay speaker, pastor, and district superintendent, the office of the district superintendent is requested to reproduce FIVE (5) copies and distribute as follows: (1) lay speaker; (2) pastor; (3) district superintendent; (4) district director of Lay Speaking Ministries; and (5) conference director of Lay Speaking Ministries. The ORIGINAL form goes to the recording secretary of the charge conference.